

Hennock Community Primary School
Committee Meeting - Wed 23rd Oct 2024 -
@ 3.30pm Hennock School
MINUTES

Present- Sarah Mortimore, Alison Wonnacott, John Harvey, Sarah Reddington (Later), Issy Fraser, Olivia Gentile, Jasmine Pitts, Sarah Luxton (part)

1. **Welcome** - SM welcomed all present
2. **Apologies**- Gareth de Graaf. Sarah Reddington, although will join us later.
3. **Minutes from the last meeting (08/05/24)** Minutes were circulated, before and during
4. **Matters/follow ups arising from the Minutes:** No Matters arising
5. **Sign last meeting minutes** as true and accurate (08/05/24)- SM signed as a true and accurate record.

6. Activities update/feedback since 08/05/24-

Summer performance - with pizzas in the afternoon to mark the end of term, a great success and raised £778.78

Enrichment week - Included a forest school session, animal encounters, sports day, props day. PTFA donated £500 to the week. Sports day better as races closer to refreshments area. Used PTFA and locals gazebos. Raised £155.90 at Sports day.

Residential yr 5 and 6 - Pixie Holt 2.5 days. Children very tired and thoroughly enjoyed the experience. Not on in 2025, as every other year. PTFA donated £500

Leavers trip- Go Ape and Jumpers (Jumpers Cost £285.50), sponsored by Ben Nock. Julie Harvey/Williams has taken on some of the outback embroidery business (from Becky Harvey) and may be able to produce embroidery on the jumpers again in 2025. This will need to be confirmed.

Accelerated reader/class books - Class books were purchased by Chris Guyer at a discounted rate (Newly new online) and greatly appreciated. More accelerated reader books still needed. SM - Asked for a list to be produced of books needed so we can buy these. OG also said books were also needed for the curriculum now, to read extracts from etc. SM asked OG for a list of these books as well. Funds may need to be spread out across the book range, but the lists will help this decision.

Teign Village Fete - June 24

PTFA ran a number of stalls from coconut shy, hoopla, splat the rat, and stocks. A few to many stalls to manage, but much fun and support for the community. JP, thinks it will run again. SM mentioned we did try and get children to sing at the event, but difficult to arrange on a weekend.

Gardening Club- Rachel Ball ran this. PTFA got a £50 donation (10th July) from the parish council and compost and plants were purchased, vegetable plant donations were also provided to make the garden flourish over the summer/look good on the return to the year.

Council Funding Opportunity- SM mentioned councilor - Suzanne Saunders had contacted her offering to support a cause which would equal society (help those whom struggle in school/learning). Equal learning outcomes in school, regardless of ability. She mentioned coloured film overlays which help when reading text. Schools cannot apply to this fund, but the PTFA can. SL suggested reading frames, ergonomic pens, big pencils for preschool, dyslexia friendly books. SM asked for a list of equipment from SL to put forward for the grant.

Ash class swimming- Bovey Tracey. IF said very positive 6 week session. PTFA paid £242 towards the activity and grant was also used to pay for the rest of the lessons (x6)

Bernard Apps- IF confirmed children made cards and did an assembly on the life of his wife Kris Apps. AW asked to confirm he had received correspondence.

Grandparent donation of £300 has gone to the book fund. They have been informed.

Minutes to school web site- AW confirmed Feb 24 minutes had gone to school (Vicky) and May would be sent (minus any ref to named donations) as requested.

Garden and Craft Festival- AW- Great success of joining community groups (church, Village hall, craft groups, school, ptfa). SM organized a treasure hunt around the village. AW- next year it will be pushed back 2 weeks to help school join in and also harvest festival in the village will be combined when all decorations are up and fresh veg still present in the church etc. IF- Explained the school is so busy at start of term, there is no time to hold harvest until end of Oct. OG said to teach the children songs etc, takes time. AW Hoped the school could get more involved next year.

Barn Dance 5th Oct- Raised £4964.68 which is great. JH-Slightly down on 2023 as less ticket sales and slightly higher expenses everywhere. SM- Debrief on 6th Nov. Highly likely, we do not have the barn at Beechleigh in 25.

AW reminded all we have a big write up in the Moorlander (out Fri 25th Oct). More could be made to promote school and ptfa at these events.

AW- we have photos from the Moorlander photographer. SM - Gareth Fudge also has images

Rag bag- AW 390kg = only £78 which is a very low rate of 20p a kg. Told due to

middle east conflict no one wants to buy clothing at the moment.

ACTION

OG - List of class curriculum books

OG- List of accelerated reader books

SL- Send list of SEND equipment which could benefit the school, to **SM**

IF- Confirm Bernard Apps received an email or other correspondence

AW- Gain copies of Moorlander to share

SM- Need to obtain Gareth's photos from the barn dance

7. **Treasurers Report** - JH explained the accounts in front of us.

Turnover Aug 23- Aug 24 - £14,404.64, Expenses £8,212.87 (including costs to run events) Profit = £6,191.77. Note £6k from barn dance in 23 and £800 from wreath making on 23.

Risk to earnings with barn dance venue and wreath making volunteers.

JH- Encouraged class pot spending as Willows did not use there's in the last year (mainly due to covering teachers unaware of these monies)

JH- Mentioned the trophy replacement cost of £50 which felt expensive and could be costly if more of these glass items were to get broken.

ACTION-

SM to ask **GDG**- End of year poster/ info graphics to indicate **PTFA** investment in the school. Ideal for **AGM**

8. **Fundraising Events/Upcoming events** -

Xmas Fair-

SL- Had previously sent an email asking if this is something we can assist with. As no Rudolph run this year (hoped to have an Easter one in 25).

Each class to make and sell some xmas gifts/decorations, children choir will sing carols, music, snow machine, refreshments with mince pies (school kitchen). Use hall and netton as stage will not be up yet for nativity. **SM** said maybe children can do a variety performance. The Netton can be used as a grotto.

Nativity - (Last week of term date = Wed 18th 9.30am) **OG** asked if the **PTFA** could pay for the script again approx £50, this agreed at the meeting. As Ken away over xmas **OG** can access lights but will have to find someone to operate them.

Musical- **OG** Asked if the **PTFA** in the future would support a trip to a musical ? A whole school activity may well be split into classes and different productions. Transport is the greatest cost

ACTION

SM- Find some help making the grotto

AW- Confirm time with Father xmas on 12th Dec

Sarah R arrives, Jas Pitts leaves

9 Future Request - Wish List

Preschool soft pour issue/toilets- SM - meeting will be held 6th Nov for PTFA to discuss quote from Robert Wastell of £6k to oversee the process.

SR said Sam Freeman looking for an update

OG Leaves

Forest School Training- SR is looking to train a member of staff in Forest school leadership, so this aspect could be reintroduced to the school again. Costs over £1000 to train a member of staff, but risk is they leave the school and have to retrain staff again. TA is more favorable member of staff, although no one asking to do it yet. Forest school area still shared by Hub (Nikki Racey and Sibby) who work there part time (2/3 days). As Academy now 24 schools, there is not enough capacity to provide all the session for the schools we have. No outside schools use the HUB anymore.

SR- All classes would get a number of weeks to continue a project before swapping classes. Once a week I expect.

JH- Can we train a member of staff between the Hub and school to share costs ? or another keen forest school looking to share a member of staff ?

JH- mentioned staff training and contracts incase staff leave quickly after training.

AW -asked for the cost of an outside leader (think approx £200 a day) so forest school could restart and give time to ensure the school is ready to committee and find an interested a member of staff to train.?

SM -Mentioned it was important to have a member of staff keen on this concept and idea or else it won't work/last.

SM- Asked for costs of training and also outside leaders coming in to assist.

Cultural Champion day- SR asked if the PTFA would support another cultural champion day/workshops (Hindu last year). Different religion and activities for each class.

Music lessons - SR Birch and Ash will be learning the Samba

Spanish lessons - JH asked about these lessons. SR explained parents do not want to pay for these language lessons and she felt those that did value languages, feel would arrange their own private sessions. SR said schools now teach languages in the school using their own teachers.

ACTION-

SR- Idea of Forest school training costs and outside leader costs

10. AOB

Halloween-

Village hall have asked for help running the games - no volunteers have come forward. AW thought she may ask Jas Pitts

School places- all schools in the area promoting. Hennock is restarting toddlers on a Wednesday, JH happy to help promote to child minders.

Hope to have open days in NOV. A banner can go up with dates on alongside the road. Flyers being made to go out to show rooms on housing estates. Posters in parks etc.

Wreath Making- AW and Jaime are not running workshops this year, but hope to make some to sell.

Asda/parent kind- JH has signed us up at Asda. School earns on parent rewards on each shop. Details to go out to parents.

Xmas Float - SL asked if we could have it whilst school term is still on, maybe school choir can get involved. AW and SM to look at dates.

Walking books- SM - Still selling and donations coming in from Rosey and TV shop (Jan)

Debrief/Garden/play area and AGM- 6th Nov for debrief, AGM dates tbc asap.

Newsletter - AW asked if xmas fair was open to the public, so can we advertise ?, Aw to write up and get the ok

ACTION-

AW- Ask Jas Pitts if she wanted to help at the Halloween party

SM- Asda rewards scheme information to be sent out to parents.

11. Date of the next meeting TBC

Meeting closed 5.30pm

Signed..... Date