

Hennock Community Primary School
Committee Meeting - Wed 5th March 2025 -
@ 3.30pm Hennock School
MINUTES

Present- Sarah Mortimore, Alison Wonnacott, John Harvey, Debra Saunders
Sarah Reddington (Joined later), Sarah Luxton (First part)

1. Welcome - SM welcomed all present.

2. Apologies- Sarah Reddington, although will join us later.

As Sarah Luxton had limited time to attend the meeting we moved straight on to the questions she could help us address -

Easter service church - Fri 4th April (last day of term).

No Easter fun run, as not enough time in curriculum for this event.

Easter Fair- wed 2nd April 3pm. SM happy to visit school as ask children what stalls they would like to run. Sarah L to consider if Birch children run a stall as well.

Non school uniform day Fri 28th March - Ask for an Easter egg donation

Summer Performance- 16th/17th July

Swimming lessons for yr5/6 for 6 weeks (PTFA assistance required, amount tbc)

Music lessons have started (glockenspiels/samba) parent performance on Thurs 3rd April. PTFA donated £250 towards this experience.

Enrichment week - 7th-11th July Details TBC

Sports Day - Mon 7th, reserve date Mon 14th July

No Residential, this year.

Council donation to SEND provisions have been used to source pens, wobble boards and cushions. Still need black pens not blue, so SM asked to buy these in addition.

The Council donation was £330 and feedback required for the council.

Extra pressure at school as an Ofstead inspection due very soon

Sarah L left 4.08pm

SM explained to DS that we used these meetings to obtain dates from school, so we can plan events and assist in supporting the school. Difficult to go too far ahead as the school timetable changes so much.

JH- Explained each class has a pot of money (£100 per term) to spend on small items as they wish or to put towards trips etc. Ash are doing 2 trips very soon and look to be using their pot of money towards this.

3. **Minutes from the last meeting (21/10/24)** Minutes were circulated, before and during the meeting.
4. **Matters/follow ups arising from the Minutes:** SM had sent OG an email asking for the list of books required for accelerated reader.
5. **Sign last meeting minutes** as true and accurate (21/10/24) - SM signed as a true and accurate record.
6. **Activities update/feedback since 21/10/24-**
 - School garden - Meeting Matt Matthews 10th Dec 24, site survey taken place. Sarah R confirm there had been visits from an architect and surveyor (post meeting found this was Gary from Tory Survey and Kay an architect) , but as no feedback to the PTFA, SM was going to contact Matt Mathews to check on progress.
 - Sarah R, was more concerned that she had not had any feedback on the lack of digital devices in the school, which was a key topic in our previous meeting with Matt Mathews. Sarah R was going to chase this up the next day with Matt Mathews, with a view to the PTFA also chasing as well.
 - AGM 16th Dec- Debra Saunders joined our committee and welcomed.
 - Christmas Nativity- Raised £47.42, scripted cost £71.82
 - Xmas float- Success, and good to do in term time. Lloyd Mortimore will be retiring from his Father Xmas position. Many thanks for his time and efforts over the years.
 - Music lessons Birch and Ash (performance date Thurs 3rd April) PTFA support with £250 agreed 5/2/25.
 - Forest School - Update from Sarah R (Activities which do not require FS accreditation)- Sarah R confirmed although they want to pursue a forest school leader position, time was not available with Ofstead visit. So a different approach was to take an active outside ethos and as long as no fires or other risky activities were undertaken, more outdoor actives could take place. Only staff can be counted in any ratio for outdoors trips.

ACTION

OG - List of class curriculum books

SL/SM- Feedback to council on equipment, new black pens required

SM/SR - Update from MM on the garden survey and digital devices.

SL/SR- Swimming request for monies, amount required

7. **Treasurers Report** - JH explained the accounts in front of us.
Current account balance £18150.97

Holding possibly £10k for garden works (hope for match funding)
£3-4k a year in running costs for the school. Without the barn dance a real concern over monies for the future.

JH- Has asked DS for more details to add her as a trustee to the charity.

ACTION-

SM - Double check with the Harvey's, about the barn availability

JH/DS- Add DS as trustee

Sarah R - Joined us at 4.42pm

Sarah R confirmed-

Year 6 leavers hoodies x 9 - Present after Sats (SM to ask Ben Nock for sponsorship- post meeting agreed.)

There will be a leavers trip.

No residential.

Will confirm support required from the PTFA for enrichment week and swimming lessons

8.Fundraising Events/Upcoming events -

Confirmed Easter fair with Sarah R on Wed 2nd April. Looking to do bingo, draw, uniform sales and pizzas.

JH- we need to think about other fund raising events, especially if no barn dance venue available. Asked about the barn at Stickwick, but it is much smaller than other venues.

ACTION-

SM- Non uniform day, school class visits in preparation for the Easter Fair

AW- Pizza ingredients, arrange with zero waste shop Mortenhampstead. Check gas.

9 Future Request - Wish List

School Garden and Devices - Ongoing

10.AOB

SM- Looking at the grant opportunity Samantha Freeman sent through

SM- Attending the Annual parish council meeting in Hennock VHall. Disappointed the school did not send in a report.

Rosie Oaks is moving out of the village and felt SM felt we needed to offer a thank you for all her support and book sales. Flowers or a voucher was suggested

to the value of approx £10/£15

DS - Offered to support wreath making again in Nov/Dec.

Uniform stock is high, so going to offer a mass sale at the Ester Fair. DS/SM happy to sort and prepare for it.

Termly newsletter - SM wants to create a termly poster showing parents where monies from the PTFA have been spent. SM to ask a parent for help, creating it.

Valley bash- The PTFA has been contacted about helping out at a valley music event on Fri 2nd May. Monies raised will be shared amongst local PTFAs. Beth contacted us via the FB page. SM is going to reply and find out more about how monies are shared, so she can encourage parent support.

School open days - Sarah R said she was looking to arrange these. DS offered help with banners and flyers etc to promote spaces and open days.

Toddlers group- Building slowly, but consistency needed, in a weekly event. Low birth rates affecting all schools

Netton wall- After closer inspection the cob infill is tied into the building, but looking at remedial works or possibly taking it out to make it a more usable space.

DS - Looking at Co-op fun arsier applications

JH- Asda cashback- School/PTFA made £60, but closed now.

Sarah M left 5.10pm

DS - Felt many parents would be happy to offer monies via a Just Giving or similar page. (Post meeting SM said we cannot put such a link off the main school website)

AW- A list of village hall and village events dates have been sent to school and committee, to help with event planning etc.

ACTION-

SM/JH- Just giving page options

SR/DS- Talk about open days/marketing materials

DS- Co op Fundraising application

SM- Talk to parents about producing a poster termly

SM- Grant suggestion. Look at details

SM- Rosie Oaks thank you gift

DS/SM- Sort uniform, for sale at Easter Fair.

11. Date of the next meeting TBC

Meeting closed 5.30pm

Signed..... Date